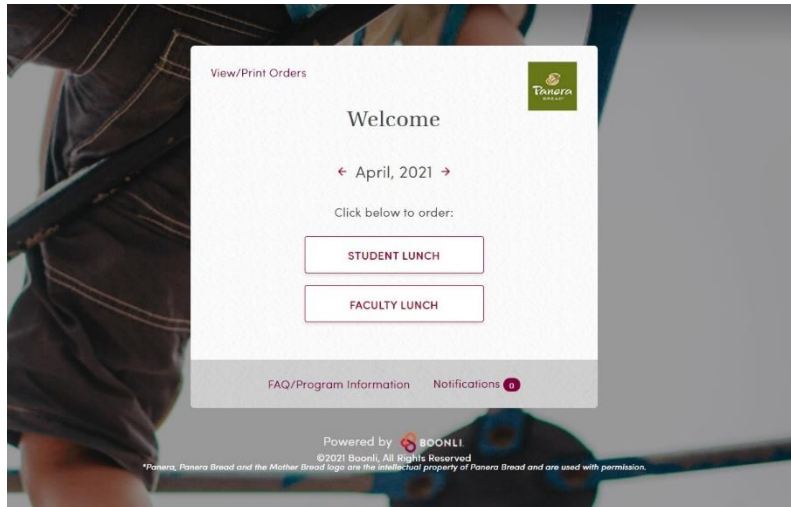


How To Order on Boonli's Platform

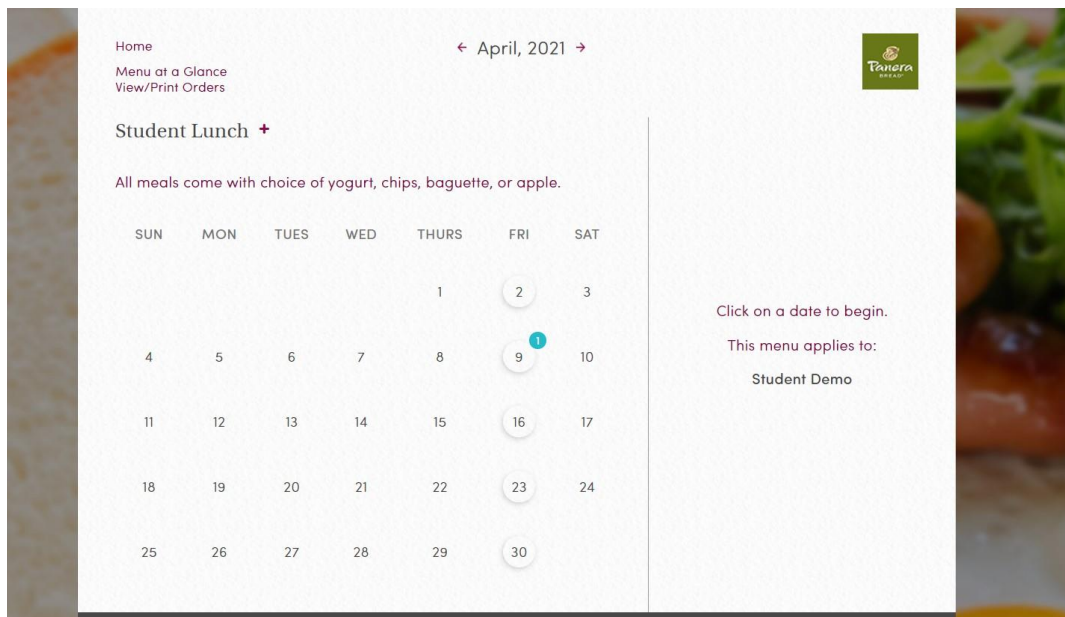
Step 1: Navigate to panerabread.boonli.com

Step 2: Sign into your account and navigate to the appropriate menu



Step 3: Select the date of your order from the available options. (Your school's scheduled day will be notated with a circle around the date. ①)

- Dates that are grayed out, means that ordering is closed
- For a quick view of all items that are being offered for the month, click Menu at a Glance in the upper left. (You cannot order from the Menu at a Glance page, it is informational only)



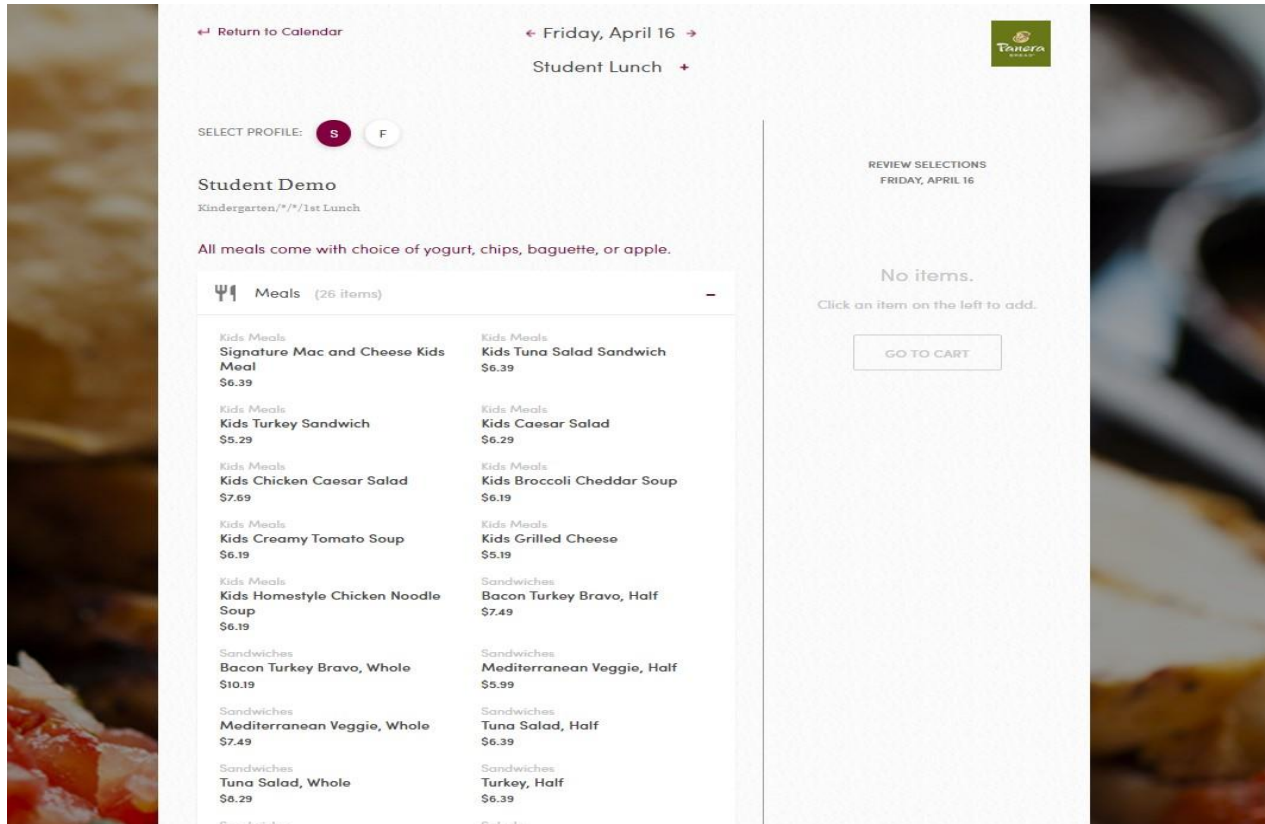


Boonli Step by Step

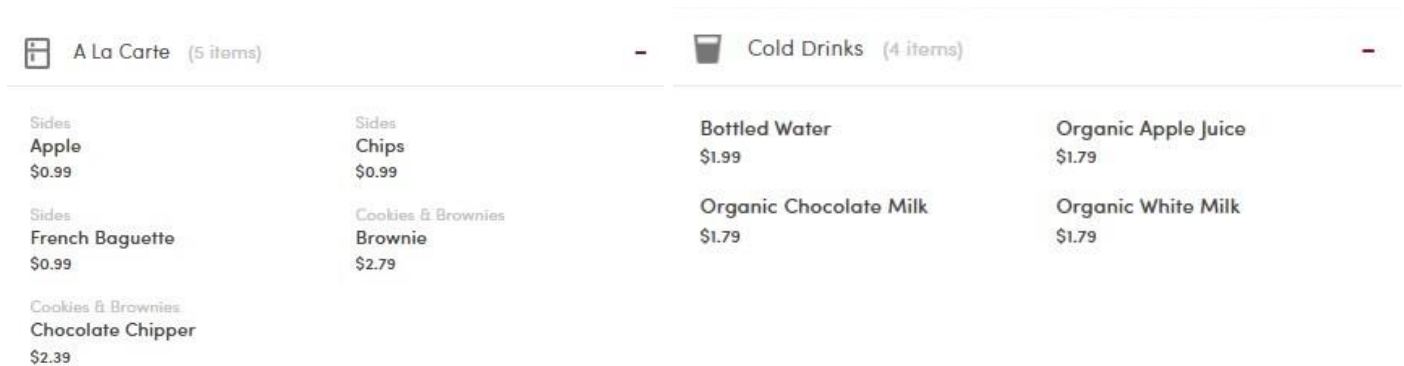
Instructions on How to Place Orders

Catering

Step 4: Select your meal from the available menu items. Each meal comes with a choice of one (1) side.



- Step 5: You may choose to add on a beverage and/or a dessert as well. Once selections are made, the item(s) will appear in the right column.





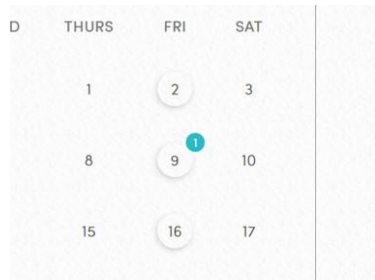
Boonli Step by Step

Instructions on How to Place Orders

Catering

Step 6: Review your selections and proceed to next scheduled day or “Save and Go To Cart” to complete your order(s).

- Click one of the Save buttons
- Days that have items that have been added to your cart are displayed with a blue indicator. *A blue indicator means that the items have not yet been purchased.*



- To complete your order, click on your shopping cart
- A recap of your selections are displayed
- Click Checkout
- Select your payment method and add details, if needed
- **Click Pay Now**
- A confirmation screen will display and a **confirmation email is immediately sent.**
- Confirmed orders are displayed on the calendar page with an orange indicator
- If you **do not** receive a confirmation email, your order was **NOT** submitted.

